



DD CAR SERVICE CO., LTD.

34/7-9 Soi Chokchairuammit, Vibhavadi Rangsit Road,
Chompol sub-district, Chatuchak, Bangkok, Thailand 10900
Tel: 0-2277-3509, 0-2276-2876, 0-2275-9366 Fax: 0-2276-1216

17 JAN 2026

Dear Sir/Madam:

Re: Letter of Employment Verification and Approval of Vacation Leave

This letter is to certify that Mrs. Phasachol Pipatpallop has been employed here at DD Car Service Co., Ltd. as a Chief Accountant since March 7th, 2005 until present.

This position entails overseeing the accounting division, managing all company accounts from day-to-day, monthly, to yearly basis, processing staff payroll, customer billing services, and other administrative tasks. Mrs. Phasachol currently works on a Full-Time basis while earning ฿32,000 monthly.

She is entitled to take a vacation leave from April 11th to April 30th, 2026 to visit her children who are currently working in Australia. She will return to Thailand to continue her duty on May 1st, 2026.

She will be missed in her absence as we are very satisfied by her work, but we wish her the best for her time off.

Should you have any questions or concerns regarding this matter, please contact me at (+66) 81 614 9669 or via email at dd_carservice@hotmail.com.

Yours faithfully,



Thanatorn Pipatpallop

Company Director | DD Car Service Co., Ltd.

☎ (66) 81-614-9669

✉ dd_carservice@hotmail.com